

BB&N Transportation Appendix

The primary goal of BB&N's Transportation Program is to provide a safe and reliable way for families to transport their children to and from school each day. Generally, buses will leave school buildings at the end of the school day to minimize the amount of wait time for students. The new athletic and extracurricular program will allow for many Upper School students to ride afternoon buses home each day. The Transportation team will adopt a transportation plan and will implement additional health and safety procedures:

- Families will be required to complete their mandatory health check of their child before allowing them to board any BB&N transportation vehicles
- Students will be required to use hand sanitizer as they enter and exit the bus each morning and afternoon
- Students, staff, and drivers will be required to wear a face covering on the bus
- Seats will be marked to show where students should and should not sit to facilitate maximum distance between children on school buses; capacity on each bus will not exceed 32% unless state guidelines change.
- Students will be assigned seats on buses and each seat will be assigned to a student/household (ie. siblings will be assigned seats next to each other).
- Bus windows will remain open as weather permits.
- Buses will be cleaned and sanitized after the completion of the morning and afternoon bus routes.
- Families and students will be reminded to practice social distancing at bus stops and at school during bus pick-up and drop-off.
- Buses will be loaded and unloaded to ensure social distancing during the process

BB&N also relies on families to follow certain protocols every day, many of which are even more critical given the pandemic COVID-19 crisis we are currently facing. All registered families will be asked to sign an Acknowledgment of certain responsibilities in order for their child to participate in the Transportation Program.

Family/Student Responsibilities:

- Comply with the pandemic-related health and safety procedures noted above and included in this Student Handbook.
- Sit in the assigned seat and remain there until dismissed from the bus.
- Follow all directions given by the bus driver and bus monitor, where applicable.
- Behave appropriately at all times – no yelling, use of profane language, smoking, vaping, roughhousing, or fighting.
- Arrive 5 minutes before the scheduled stop and cooperate in keeping the bus on schedule.
- Refrain from drinking or eating on the bus.

- Refrain from tampering with the emergency doors, windows, vents or any other part of the bus.
- Refrain from throwing any items inside or out of the bus.
- Treat the driver and bus with respect.
- Notify the driver or coordinator ahead of time if the student will not be riding the bus on a given day.
- Arrange for an authorized adult to pick up children in grades B–5, and for children in Grades 6, either arrange for an authorized adult to pick up children or sign a permission that the student may walk home without an adult.

Discipline Issues

Discipline issues associated with BB&N's Transportation Program are infrequent. However, in the event that students or families do not comply with their responsibilities, certain consequences may result. All consequences will be considered in the context of the specific facts and circumstances, as well as the students' participation in the overall Upper, Middle, or Lower school program. Parents will be notified of serious offenses.

First offense – Potential for a two-day suspension from Transportation Program

Second offense – Potential for a five-day suspension from the Transportation Program

Third offense – One month suspension from the Transportation Program

Any egregious issues involving the health and safety of BB&N's community or multiple offenses as described above may result in immediate expulsion from the Transportation Program.

Any decision regarding consequences will be final. No refunds will be made as a result of the disciplinary decisions.