

Buckingham Browne & Nichols
Job Description

Position: Kitchen Utility Person (Dining Services Department)

Reporting to: Director of Dining Services

Job Summary:

The Utility Person ensures that main cafeteria is clean and ready for lunch service. This position is responsible for the set-up and cleaning of the dish machine. This position ensures that all the daily dishes are clean, sanitized. The Utility Person daily tasks will follow the task list provided by the Director of Dining Services. The position is seasonal, full-time 6:00AM - 2:00PM, Monday through Friday. Academic school year from September - June each year.

Context:

BB&N, a coeducational day school in Cambridge, MA, was established in 1974 by the merger of two independent schools, the Buckingham School and the Browne & Nichols School, founded respectively in 1889 and 1883. Located on three separate campuses, we work as one School in pursuit of excellence. We celebrate the diversity of our community, which enriches our daily experience. At BB&N we foster intellectual curiosity, critical thinking, and a deep concern and respect for others.

Skills and Competencies:

- Ability to speak and read English
- Must have a high school diploma or a minimum 2 years experience working as a professional utility kitchen service employee.
- You must have the ability to follow instructions to complete specific tasks efficiently
- Ability to work independently without direct supervision
- Ability to work neatly and professional at all times
- Posses the ability to communicate well with others in a diverse community
- Ability to lift 50 lbs.

Buckingham Browne & Nichols School does not discriminate on the basis of race, color, religion, creed, age, gender, national origin or ancestry, veteran status, sexual orientation, or any non-job related physical or mental disability. We welcome candidates who will increase our diversity; we encourage candidates of color to apply.

To apply visit:

https://workforcenow.adp.com/jobs/apply/posting.html?client=bbnschool&jobId=210041&lang=en_US&source=CC3