



BUCKINGHAM BROWNE & NICHOLS SCHOOL

admits students of any race, color, religion, gender, sexual orientation or national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the School. It does not discriminate on the basis of race, color, religion, gender, sexual orientation or national and ethnic origin in the administration of its educational policies, admission policies, financial aid policies, or athletic and other School-administered programs.

Application for Admission

UPPER SCHOOL



Buckingham Browne & Nichols School

Application for Admission

Instructions

Buckingham Browne & Nichols School
80 Gerry's Landing Road
Cambridge, Massachusetts 02138-5512
Phone: 617-800-2136, Fax 617-547-7696
Email: usadmission@bbns.org
Website: <http://www.bbns.org>

If sending FedEx or UPS:
46 Belmont Street
Watertown, MA 02472

Dear Applicant and Family,

We are pleased that you are interested in Buckingham Browne & Nichols School and look forward to working closely with you throughout the admission process. Enclosed are the forms and information necessary to complete an application to BB&N, as well as additional important information. If you have any questions, please contact the Admission Office.

We encourage you to submit each part of the application as it is completed. We request that the entire application, including your scores on the SSAT or the ISEE, be received in the Admission Office on or before January 17. In addition, please schedule an interview as soon as possible, and no later than January 13. We strongly prefer not to receive parts of applications by fax, except from international applicants.

We will accept late applications, but preference will be given to those applications that are completed by January 17. Please encourage your school administrator and teachers to return their forms to BB&N as soon as possible. The Admission Committee meets throughout February, and our admission decisions are mailed on March 9.

We look forward to receiving your completed application and getting to know you through the application process. Please call or write if you have any questions.

Sincerely,

George L. Mitchell, Jr.
Director of Enrollment Management

Matthew S. McDonald
Associate Director, Upper School Admission

APPLICATION PROCESS CHECKLIST:

- The Biographical Information part of the Application should be submitted along with the non-refundable application fee of \$50.00 (\$100.00 for international applicants) as soon as possible and no later than January 17.**
Fee waivers are granted in some instances. A letter from a school official, member of the clergy, or similar individual, attesting to the financial circumstances of your family, should be sent to the Admission Office to request such a waiver.
- Include a recent photograph.** This is optional, but will help us to remember your child when we are reading folders.
- The **Student Questionnaire** is to be completed by the applicant without assistance.
- The **School Report and Transcript form** is to be completed by the appropriate person at your school. Please note that we require records of study and testing for at least the past two years as well as the current academic year. Parent/Guardian, please sign the Information Release Form and give it to your student's current school along with the School Report and Transcript form and Student Evaluation forms.
- The **English and Math Student Evaluation forms** should be given to the appropriate teachers.
- The **Optional Recommendation** may be given to an adult who has worked with you in an activity or special interest you enjoy outside the classroom—music, drama, visual arts, sports, religious activities, paid or volunteer work, etc.
- All applicants need to have a **campus tour and interview** by January 13. This can be arranged by contacting the Admission Office at 617-800-2136.
- Applicants for all grades should schedule the Secondary School Admission Test (**SSAT**) or the Independent School Entrance Examination (**ISEE**) so that the scores will be received by the admission office by January 17. Information about the tests can be found at www.ssat.org or www.iseetest.org.

Key Dates & Deadlines

Admission Dates & Deadlines

Open House	October 29, 9 am–noon
Interview and Tour	January 13
Application	January 17
Admission decision letters mailed	March 9
Parents' reply date for acceptance of Enrollment Contracts	April 10

Financial Aid Deadlines

Financial Aid application completed and submitted to the School and Student Service for Financial Aid (SSS)	February 1
Copy of 2010 Federal Income Tax return (IRS 1040) and all attached schedules sent to SSS	February 1
Copy of 2011 Federal Income Tax return (IRS 1040) and all attached schedules sent to SSS	March 1
Financial Aid decision letters mailed	March 9
Parents' reply date for acceptance of financial aid awards	April 10

Please call our Admission Office at 617-800-2136 if you have any questions or if we can be of further assistance. Thank you for your interest in BB&N.

Other members of the household: *(Give name/age/school of siblings. Please star the name(s) of any applying for admission to BB&N.)*

List any relatives who attend or have attended BB&N, and state relation:

Is a language other than English spoken at home? Yes No If yes, what language? _____

Is your child bilingual? Yes No

Name(s) and address(es) of the person(s) who will pay school bills:

Please check here if you would like to receive financial aid information:

Optional Information

Self-identified race/ethnicity _____

(The above information helps us to complete state and federal statistical surveys and to better understand our application patterns regarding diversity.)

The undersigned agrees that the information furnished on the application and related forms will be completely confidential, and will not be disclosed to anyone beyond the Admission Committee and other appropriate school personnel, except at the Director of Enrollment Management's discretion.

Parent's/Guardian's signature _____ Date _____

An application fee of \$50.00 must be submitted with this application form. The application fee for international students is \$100.00. Checks or money orders should be made payable to Buckingham Browne & Nichols School.



Buckingham Browne & Nichols School

Information Release Form

Parent: Please give this form to your child's present school.

To: _____
(Principal, Head of School, Guidance Counselor)

(Name of School)

Our child, _____, has applied to BB&N. We hereby give permission to have pertinent records and information - including the BB&N School Report, the AISNE *Student Evaluation Form(s)*, report cards, progress reports, and transcripts - forwarded to the BB&N Upper School Admission Office.

Signature(s) of Parent or Guardian

Upper School Admission Office
Buckingham Browne and Nichols School
80 Gerry's Landing Road
Cambridge, MA 02138
usadmission@bbns.org
Fax: (617) 547-7696

Please summarize the personal and academic qualities of the applicant. We are interested in strengths and weaknesses, capacity for work, values, relative maturity, sense of self as a student and as a person, and any special circumstances that have interfered with the applicant's academic achievement.

Has the applicant received any special tutoring or other academic or personal support services through your school? Please describe the type of services, the reasons for them, and your perspective on their continuing need.

BB&N believes in a strong parent-school relationship. Please comment on your experience with this family.

In what way(s) is this applicant memorable?

Overall Rating:

	Outstanding	Above Average	Average	Below Average
For academic promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For personal promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signed _____ Date _____

School recommendations are vital to our admission process. We very much appreciate your taking time to complete this one for us.